

**ITEM 12. TENDER - SUPPLY AND DELIVERY OF AUDIO MIXING CONSOLE
AND ANCILLARY EQUIPMENT**

FILE NO: X000981.007

TENDER NO: 1623

SUMMARY

This report provides details of the tenders received for the supply and delivery of an audio mixing console and ancillary equipment for use in the Centennial Hall at Sydney Town Hall.

The new equipment will replace the City's existing Digico D5 audio console which is now 10 years old. It has reached the end of its service life, and no further software updates are available from the manufacturer.

This report recommends that Council accept the tender offer from Tenderer 'A' for the purchase of an audio mixing console and ancillary equipment, and enter into a three year contract for the maintenance and support of the assets.

RECOMMENDATION

It is resolved that:

- (A) Council accept the tender offer of Tenderer 'A' for the supply and delivery of an audio mixing console and ancillary equipment, and enter into a three year contract for the maintenance and support of the assets; and
- (B) authority be delegated to the Chief Executive Officer to negotiate, execute and administer the contracts relating to the tender.

ATTACHMENTS

Attachment A: Tender Evaluation Summary (Confidential)

Attachment B: Schedule of Prices (Confidential)

(As Attachments A and B are confidential, they will be circulated separately from the agenda paper and to Councillors and relevant senior staff only.)

BACKGROUND

1. The Centennial Hall in Sydney Town Hall has an existing audio system that is heavily utilised by venue hirers for events, live performances and City staff.
2. The existing Digico D5 audio console is 10 years old and has reached the end of its service life, with no further software updates available from the manufacturer. The operating system is Windows XP, it is out of date and no longer supported by Microsoft Corporation.
3. This tender was undertaken to replace the console with a newer console of equal or greater capacity. A further aim of the tender project is to improve the performance and functionality of the system ensuring the console meets contemporary venue requirements.
4. The proposed replacement console will improve work flow during events by means of added functionality, such as the remote control system available, as well as increased audio input / outputs available with this platform.

INVITATION TO TENDER

5. The tender was advertised in The Sydney Morning Herald, The Daily Telegraph and the City of Sydney's E-Tendering portal tenderlink on 5 April 2016, and closed on 26 April 2016.

TENDER SUBMISSIONS

6. Eight tender submissions, from six respondents, were received from the following organisations (listed alphabetically):
 - Amber Technology
 - Jands Pty Ltd (two submissions for alternative consoles)
 - National Audio Systems Pty Ltd
 - Rutledge Engineering
 - Statetec Mediagroup Australia (two submissions for different spec consoles)
 - Yamaha Music Australia.
7. No late submissions were received.

TENDER EVALUATION

8. All members of the Tender Evaluation Panel have signed Pecuniary Interest Declarations. No pecuniary interests were noted.
9. The relative ranking of tenders as determined from the total weighted score is provided in the confidential Tender Evaluation Summary – Attachment A.

10. All submissions were assessed in accordance with the approved evaluation criteria being:
- (a) demonstrated capacity, experience and technical ability to carry out the work under the contract;
 - (b) user testing ensuring fitness for purpose;
 - (c) training and after technical support proposal;
 - (d) compliance with the Specification and meeting minimum performance criteria of the proposed solution;
 - (e) Work Health and Safety;
 - (f) financial and commercial trading integrity including insurances; and
 - (g) the lump sum price and schedule of prices.

PERFORMANCE MEASUREMENT

11. The performance of the after sales service contract will be monitored by staff for customer service, value for money and response times

FINANCIAL IMPLICATIONS

12. There are sufficient funds allocated for this project within the current year's Plant and Asset budget. As the delivery and installation of the equipment is now expected to occur in August 2016, these funds will be 'revoted' into the 2016/17 financial year Plant and Asset budget.

RELEVANT LEGISLATION

13. The tender has been conducted in accordance with the Local Government Act 1993, the Local Government (General) Regulation 2005 and the City's Contracts Policy.
14. Attachments A and B contain confidential commercial information of the tenderers and details of Council's tender evaluation and contingencies which, if disclosed, would:
- (a) confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business; and
 - (b) prejudice the commercial position of the person who supplied it.
15. Discussion of the matter in an open meeting would, on balance, be contrary to the public interest because it would compromise Council's ability to negotiate fairly and commercially to achieve the best outcome for its ratepayers.

CRITICAL DATES / TIME FRAMES

16. Delivery of the audio console is within eight weeks of issuing a purchase order.

17. The three year maintenance and support contract will commence following the delivery date.

GEORGE ANGELIS

Acting Director City Operations

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